



CENTERVILLE DI PARENT SUPPORT GROUP

TREASURER FORM

Submitted by: _____

Event/Reason: _____

Event Date: _____

Point of Contact: _____

Email or Phone #: _____



REIMBURSEMENT REQUEST:

Attach any applicable paperwork/receipts to form.

Date of Receipt	Supplier	Description	Budget Line	Amount

TOTAL OF REIMBURSEMENT REQUEST: _____

Signature: _____ Date: _____

Approved (signature of Treasurer, DC, or Board Member): _____

Date: _____ Check # Issued: _____



CHECK REQUEST:

Supplier / Recipient	Description	Budget Line	Amount

Date of Request: _____ Check Needed by: _____

Check to be sent to:

BUDGET LINES

A =
Administrative/
District
Coordinators

B = Dissert
Banquet

BC = Building
Coordinators

CCS =
Centerville City
Schools

DR = Dress
Rehearsal

F = Fundraising

GF = Global
Finals

IC = IC Day/s

P = District Pins

PB = Publicity

PD = Picture
Day

M =
Miscellaneous

R = Recruiting/
Workshops

RT = Region
Tournament

S = District
Shirts

SP =
Sponsorships

ST = State
Tournament

SW = Spirit
Wear

W = Website/
Internet